

## EAST HERTS COUNCIL

### OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS

2014

### OFFICER DECISION WRITTEN RECORD

Reference:	OD/2106
Subject Matter:	Award of the Construction Contract for the redevelopment of Hartham Leisure Centre
Date of Decision:	19 February 2021
Exempt/Confidential information (Yes/No):	Yes - Appendix 1
If Exempt/Confidential – reason why:	Commercially sensitive information
Name of Officer taking decision under delegated authority:	Richard Cassidy, Chief Executive with the support of the Leisure Project Board
Source of delegated authority (constitution/express delegation/etc):	<p>The Chief Executive has delegated authority to make contract awards to an unlimited financial value within the Constitution. Specifically under Part 3C – Officers’ Responsibility for Functions, paragraphs 8 and 8.3 and within Part 4G - Financial Procedure Rules, Appendix 1 - Scheme of Financial Delegations.</p> <p>The Leisure Project Board has</p>

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	<p>delegated authority under Council meeting 18 July 2017 minute 114, resolution (J): subject to funding approval, delegated authority to make decisions relating to the leisure development projects is provided to the Executive Member for Health and Wellbeing with the support of a leisure project board. The board will consist of the Executive Members of Health and Wellbeing and Finance and Support Services, the Head of Operations, the Chief Finance Officer, Monitoring Officer and a Director.</p> <p>Therefore the Chief Executive is making the decision with the support of the Leisure Project Board</p>
Exercise of delegated authority approved by: <i>(if different from Officer taking decision)</i>	James Eilis / Katie Mogan
Decision:	Award of Hartham Construction Contract to Bidder A
Reason(s) for Decision:	The bidder that provided the highest overall score in relation to cost (60%) and quality (40%) was bidder A and accordingly Bidder A offers the most economically advantageous

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	tender (MEAT) for this contract
Details of alternative options, if any considered and rejected:	<p>Do Nothing - Not proceeding with the construction contract would have legal and financial implications for the leisure operating contract. By doing nothing, this would not generate the revenue return on the capital as identified in the business plan. There would therefore be significant implications for the Council's Medium Term Financial Plan. This would also impact the future needs of the community, the health and wellbeing strategy of the council therefore the Council would not be able to fulfil the policy as agreed at Council in July 2017.</p> <p>Undertaking the tender process again or undertaking an alternative tender process would further impact the Council's revenue position. For every month of delay, there is a significant revenue impact is estimated.</p>
Name of Officer who has confirmed with all Members involved in taking this decision whether they have pecuniary or non-pecuniary interest:	Jess Khanom-Metaman confirmed with members on the 19 <sup>th</sup> February 2021
Name(s) of any Member who has	None

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removed himself/herself from contributing to this decision because of a conflict of interest:	
Signature of Decision Maker (where decision is taken in consultation with a Member):	Richard Cassidy
Signature of Member consulted by Decision Maker (where decision is taken in consultation with a Member):	Councillor Eric Buckmaster
Signature of Member consulted by Decision Maker (where decision is taken in consultation with a Member):	Councillor Geoff Williamson

**SIGNATURES ARE REDACTED**